

1 **Resolution No. 2024-33**

2 **A Resolution of the City of Lincoln City, Adopting Revisions to the City Administration**
3 **(Administrative Fees – Business Related) Fee Schedule**

4 **Whereas**, the City of Lincoln City has established fees and charges for various applications;

5 **Whereas**, the code and ordinances provide that the City shall set administrative fees and revise
6 those fees as necessary by resolution of the City Council;

7 **Whereas**, ORS 294.160 mandates that the city provide an opportunity for public comment when
8 fees or charges are established or increased; and

9 **Whereas** Council desires to approve the placement of fees under City Administration as set forth
10 herein; and

11 **Now, Therefore, Be It Resolved That the City Council of the City of Lincoln City, As**
12 **Follows:**

13 **Section 1:** The recitals set forth above are true and correct and incorporated herein by this
14 reference.

15 **Section 2:** The City Council of the City of Lincoln City hereby adopts the attached revisions to
16 the administrative fee schedule attached and incorporated herein by this reference. The attached
17 schedule of fees and charges are adopted as the current fees and charges for City of Lincoln City.

18 **Section 3:** This resolution is effective January 1, 2025.

19 Approved by the City Council of the City of Lincoln City this 9th day of December 2024.

20 *Susan Kay Wahlke*

21 _____
22 Susan Wahlke, Mayor

23 Attest:

24 *Jamie young*

25 _____
26 Jamie Young, City Recorder

27 Approved as to form:

28 *David James Robinson*

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NOTICE: Public Record Fees on this Schedule are Based upon the Estimated Time to Search, Retrieve, and Redact the Record, Multiplied by the Hourly Rate of the Employee(s) that will be Responding to the Request

ADMINISTRATIVE FEES - Business Related

Alarm Permits - Application Fee	\$50.00
Alarm Permits - Commercial Annual	\$75.00
Alarm Permits - Residential Annual	\$50.00
Liquor License - Original Application	\$100.00
Liquor License - Change of Ownership/Name/Location/or Privilege	\$75.00
Liquor License-Renewal/Temp Sales/Temp Use of Annual License	\$35.00
Business Occupation Tax Permit (BOTP):	
Application Fee	\$50.00
Annual Fee	\$100.00
More Than Three (3) Employees	\$10.00 per each employee
Mobile Food Unit Annual Fee	\$100
Space/Booth/Table Inside Business	\$20.00 each
Street Vendor	\$25.00
Associate Fee	\$10.00 per person
Change of Ownership/Location	\$50.00
Display of Outdoor Merchandise - Winter Seasonal	\$25.00
Display of Outdoor Merchandise - Temporary	\$25.00
Home Occupation Permit	\$50.00
Short-Term Rental (STR):	
License Fee	\$100.00
License Renewal - Annual	\$100.00
License Renewal - Late Fee	\$150.00
Local Rep Change (Not at Renewal)	Actual Cost
Vehicle for Hire:	
Annual Application Fee:	
Application Initial	\$150.00
Application Renewal	\$100.00
Annual Vehicle License Fee:	
License Fee	\$100.00
Annual Business Occupational Tax Permit:	
Permit Fee	\$100.00

ADMINISTRATIVE FEES - Miscellaneous

GIS Maps (On CD)	\$150.00
GIS Maps (Paper)	\$100.00 per hour
Initiative Petition Filing Fee (Non-refundable)	\$280.00
Initiative Referendum Filing Fee (Non-refundable)	\$140.00
Initiative Petition or Referendum Final Filing Fee	\$500.00
Lien Search	\$25.00
Mailing	Actual Cost
Map Copies (<i>black and white sheets 24" x 36"</i>)	\$3.00 per sheet
Map Copies (<i>colored sheets 24" x 36"</i>)	\$15.00 per sheet
Notarial Fees (Per OAR 160-100-0400 and ORS 194.164):	
City Business ONLY	
Overnight Parking Permit (48 Hours)	\$50.00
Photocopies (<i>black and white</i>)	\$.10 per side copied
Photocopies (<i>black and white - 11" x 17"</i>)	\$.20 per side copied
Photocopies (<i>color up to 11" x 17"</i>)	\$1.00 per side copied
Photocopies (<i>color 11" x 17"</i>)	\$1.50 per side copied
Postage	Actual Cost

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Public Information Request (Staff time - first 15 min free)*	Staff Time
*Actual cost or the stated fee is determined by multiplying the loaded hourly rate of the involved city employee by the time	
Recording Fee:	
Consents To Annex, Deeds, Easements, etc.	Pursuant to Lincoln County Code
Satisfaction of Lien	Pursuant to Lincoln County Code
Registration of distressed property	No charge
Returned or NSF Checks	\$25.00
Special Events Permit	\$50.00
USB Drive	\$15.00
STRUCTURAL PERMIT FEES:	
TOTAL VALUATION	
\$1.00 TO \$2,000	\$95.00
\$2,001 TO \$25,000	\$95 for the first \$2,000 plus \$12 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,000.01 to \$50,000.00	\$371 for the first \$25,000 plus \$10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,000.01 to \$100,000.00	\$621 for the first \$50,000 plus \$6 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,000.01 and up	\$921 for the first \$100,000 plus \$5 for each additional \$1,000 or fraction thereof.
Per OAR 918-050-0100, building valuation for new construction and additions is determined per the ICC Building Valuation	
OTHER FEES AS APPLICABLE	
Structural Plan Review (when applicable)	65% of structural permit fee
Seismic Surcharge – Structural and Mechanical plan review required on essential facilities	1% of structural permit fee
Additional Plan Review (when applicable) - hourly	\$95.00/hour, minimum one (1) hour
Fire Life Safety Plan Review (when applicable)	40% of structural permit fee
Reinspection – per each	\$95.00
Each additional inspection, above allowable – per each	\$95.00
Inspections for which no fee is specifically indicated (as required) and change of occupancy.	\$95.00/hour, minimum one (1) hour
Inspection outside of normal business hours - hourly	\$95.00/hour, minimum two (2) hours
Deferred Submittal Plan Review Fee – in addition to project plan review fees	65% of the building permit fee based on the value of the particular deferred submittal with a \$200.00 minimum
Permit Reinstatement fee – to renew already expired permit, as eligible and approved by the Building Official; subject to State Surcharge	\$100.00
Permit Extension fee – to extend expiration on active permit; not subject to State Surcharge	\$75.00
Plan Review of Master Plans that have been previously reviewed. (This applies to re-submitted reviewed plans without changes and within the same code cycle and subject to the approval of building official).	50% of calculated plan review fee
Temporary Certificate of Occupancy (30 day) (Issuance of a temporary C of O, and extensions, requires approval of the building official.)	Residential: \$200/month Commercial: \$300/month
Foundation-only permit (This permit fee for partial work is in addition to the full permit fee)	20% of full permit fee based on full valuation

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Shell-only permit (Future tenant improvement requires permits based on valuation of work are required prior to occupancy)	Deduct 20% from the valuation per ICC Building Valuation Data Table
Change of contractor on permit, if allowed	\$100.00
Phased Project Plan Review Fee – in addition to project plan review fees	\$275.00 minimum phasing (application) fee plus 10% of the total project building permit fee not to exceed \$1500.00 per phase
Structural demolition –When required per local ordinance	\$50.00
Structural alteration (<u>not</u> demo) Requires State Surcharge	See Structural Permit Fee table, by valuation
Building Appeals Hearing Filing Fee	\$150.00
Note: The fees noted above that are not specific to structural (e.g. Change of contractor, Phased project Plan Review Fee, Permit Extension) apply to all disciplines; not just structural.	
Residential Fire Suppression – Standalone System, fee includes plan review. This applies to One and Two Family Dwellings and Townhouses Also, see Plumbing Fee section for Continuous Loop/Multipurpose System	
Square Footage of Area to be Covered	
0 – 2000 sq ft	\$200.00
2001 – 3600 sq ft	\$275.00
3601 - 7200 sq ft	\$350.00
7201 sq ft and greater	\$425.00
Commercial Fire Suppression	
See Structural Permit Fee table, by valuation, and plan review fee noted above	
Fire alarm/notification system – This applies to commercial buildings and separate Electrical Permit is required	
See Structural Permit Fee table, by valuation, and plan review fee noted above	
Solar Structural Installation Permits – separate Electrical Permit application may also be required	
Solar Permit (when required) – Prescriptive Path System, fee includes plan review. (Includes two (2) inspections, additional inspections, if required, are per hourly rate above).	\$250.00
Solar Permit – Non-Prescriptive Path System	Fee as per Structural Permit Fee table by valuation to include the solar panels, racking, mounting elements, rails and the cost of labor to install. Solar electrical equipment including collector panels and inverters shall be excluded from the Structural Permit valuation.
Investigation Fees - Applicable to all disciplines and as established by the Building Official.	
Investigation Fee – A* Low effort to determine compliance	\$95.00/hour, minimum one (1) hour
Investigation Fee – B* Medium effort to gain compliance. Stop Work Order posted. Applicant obtains requirement permits within 10 business days.	\$95.00/hour, minimum three (3) hours
Investigation Fee – C* High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in the past 12 months for starting work without permits or other violations	\$95.00/hour, minimum four (4) hours
*This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
Note: All permits and inspections are subject to state 12% state surcharge in accordance with state law. See Building Codes Division website for additional information on state surcharge.	

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MANUFACTURED DWELLING PLACEMENT PERMIT FEES	
Manufactured Dwelling Placement Fee *	\$400.00
State (Cabana) Fee	\$30.00
* Per OAR 918-050-0130(1)-(2), fee includes the concrete slab, runners or foundations that are prescriptive, electrical	
Manufactured Dwelling/RV Parks – Area Development Permit (ADP)	
The Area Development Permit fee to be calculated based on the valuations shown in Table 2 of OAR 918-600-0030 for Manufactured Dwelling/Mobile Home Parks and Table 2 of OAR 918-650-0030 for Recreational Park & Organizational Camp – and applying the valuation amount to Table 1 as referenced for each.	
ELECTRICAL PERMIT FEES:	
New Construction	
Residential	
First 1000 sq ft or less	\$250.00
Each additional 500 sq ft or portion thereof	\$50.00
Limited Energy – new residential construction	\$50.00
Each Manufactured Home/Modular Dwelling service	\$100.00
Multifamily	
New Multifamily Construction	Fee for largest unit calculated using above sq ft rates - plus 50% of permit fee for each additional unit
Multifamily, new construction – Limited Energy System – per floor	\$50.00
Multifamily, new construction – Protective Signaling – per floor	\$50.00
Service Feeders – Installation, Alteration, Relocation	
200 amp or less	\$150.00
201 – 400 amps	\$175.00
401 – 600 amps	\$300.00
601 – 1000 amps	\$400.00
Over 1000 amps or volts	\$500.00
Reconnect Only	\$100.00
Temporary Service Feeders – Installation, Alteration, Relocation	
200 amp or less	\$100.00
201 – 400 amps	\$125.00
401 – 600 amps	\$200.00
601 – 1000 amps	\$300.00
Over 1000 amps or volts	\$500.00
Branch Circuits – New, Alteration, Relocation	
With service or feeder – per each	\$12.00
Without service or feeder	\$90.00 for first branch circuit, \$12.00/each
Renewable Energy	
Renewable energy for electrical systems- 5kva or less	\$100.00
Renewable energy for electrical systems- 5.01kva through 15kva	\$150.00
Renewable energy for electrical systems- 15.01kva through 25kva	\$250.00
Renewable energy - solar generation over 25kva	\$250.00 for first 25kva plus \$6.25 per kva over 25kva, – maximum fee at 100kva
Renewable energy for wind systems - 25.01kva through 50kva	\$350.00
Renewable energy for wind systems - 50.01kva through 100kva	\$800.00
Other Electrical Fees	
Pump or Irrigation Circle – per each	\$95.00

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Sign or Outline Lighting – per each	\$95.00
Signal Circuit(s) or Limited Energy system, alteration or extension, each system – non-new residential and all commercial (<i>new residential and multifamily construction – see above</i>)	\$95.00
Swimming Pool (<i>incl. panel, 3 circuits and bonding</i>)	\$95.00
Master Permit – application fee, one time at initial application; renews annually as applicable	\$100.00
Master Permit – inspection fee – per hour; includes travel time, inspection, and report writing	\$100.00
Electrical Plan Review (See OAR 918-311-0040 for applicability)	\$95.00/hour, minimum one (1) hour 25% of electrical permit fee
Additional Plan Review (when applicable) – per hour	\$95.00/hour, minimum one (1) hour
Reinspection – per each	\$95.00
Each additional inspection, above allowable – per each	\$95.00
Inspections for which no fee is specifically indicated (as required) – per hour	\$95.00/hour, minimum one (1) hour
Inspection outside of normal business hours – per hour	\$95.00/hour, minimum two (2) hours + mileage
Investigation fee - Electrical	See Structural Investigation Fees
Minimum Fee – Electrical	\$95.00
Mechanical Fees- Residential	
Air conditioner	\$25.00
Air handling unit of up to 10,000 cfm	\$25.00
Air handling unit 10,001 cfm and over	\$25.00
Appliance of piece of equipment regulated by code but not classified in other appliance categories	\$25.00
Attic or crawl space fans	\$25.00
Chimney/liner/flue/vent	\$25.00
Clothes dryer exhaust	\$25.00
Decorative gas fireplace	\$50.00
Ductwork only	\$25.00
Evaporative cooler other than portable	\$25.00
Floor furnace, including vent	\$25.00
Flue vent for water heater or gas fireplace	\$25.00
Furnace – greater than 100,000 BTU	\$50.00
Furnace – up to 100,000 BTU	\$50.00
Furnace/burner including duct work/vent/liner	\$50.00
Gas or wood fireplace/insert	\$50.00
Gas fuel piping outlets one (1) to four (4) outlets	\$25.00
Additional gas piping outlets over four (4)/each	\$10.00
Heat pump	\$25.00
Hood served by mechanical exhaust, including ducts for hood	\$25.00
Hydronic hot water system	\$25.00
Installation or relocation domestic/type incinerator	\$25.00
Mini split system	\$25.00
Oil tank/gas diesel generators	\$50.00
Pool or spa heater, kiln	\$25.00
Range hood/other kitchen equipment	\$50.00

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Repair, alteration, or addition to mechanical appliance including installation of controls	\$25.00
Suspended heater, recessed wall heater, or floor mounted heater	\$25.00
Ventilation fan connected to single duct	\$25.00
Ventilation system not a portion of heating or air-conditioning system authorized by permit	\$25.00
Water heater	\$25.00
Wood/pellet stove	\$50.00
Other heating/cooling	\$25.00
Other fuel appliance	\$50.00
Other environment exhaust/ventilation	\$25.00
Mechanical Fees- Commercial	
Based on valuation, see structural permit fees	
Other Mechanical Fees	
Mechanical Plan Review (when applicable)	25% of mechanical permit fee
Additional Plan Review (when applicable) – per hour	\$95.00/hour, minimum one (1) hour
Reinspection – per each	\$95.00
Each additional inspection, above allowable – per each	\$95.00
Inspections for which no fee is specifically – per each indicated (as required)	\$95.00/hour, minimum one (1) hour
Inspection outside of normal business hours	\$95.00/hour, minimum two (2) hours
Investigation fee - Mechanical	See Structural Investigation Fees
Residential or Commercial Mechanical Minimum Permit Fee-	\$95.00
Plumbing Permit Fees	
New one (1) & two (2) Family Dwelling – includes one (1) kitchen, first 100 feet each of site utilities, hose bibbs, icemakers, underfloor low-point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system. Half bath counted as whole.	
One bathroom, one kitchen	\$450.00
Two (2) bathrooms, one (1) kitchen	\$525.00
Three (3) bathrooms, one (1) kitchen	\$600.00
Each additional bathroom > three (3) – or – kitchen > one (1)	\$100.00/each
Each additional 100 ft or fraction thereof of site utilities – water, sewer, storm (which includes rain, footing, trench, and leach) – <i>first 100 ft included in bathroom/kitchen fee</i>	\$75.00
Commercial and Non-New Residential	
Site Utilities	
Sanitary Sewer - First 100 feet or less	\$95.00
Sanitary Sewer - Each additional 100 feet or fraction thereof	\$75.00
Storm – first 100 feet or less	\$95.00
Storm – Each additional 100 feet or fraction thereof	\$75.00
Water – first 100 feet or less	\$95.00
Water – Each additional 100 feet or fraction thereof	\$75.00
Fixtures (cost per each)	
Absorption valve	\$25.00
Backflow preventer	\$25.00
Backwater valve	\$25.00
Catch basin or area drain	\$25.00
Clothes washer	\$25.00
Dishwasher	\$25.00

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Drinking fountain	\$25.00
Ejectors/sump pump	\$25.00
Expansion tank	\$25.00
Fixture cap	\$25.00
Floor drain/floor sink/hub drain	\$25.00
Garbage disposal	\$25.00
Hose bib	\$25.00
Ice maker	\$25.00
Primer	\$25.00
Residential fire sprinklers	\$25.00
Sink/basin/lavatory	\$25.00
Stormwater retention/detention tank/facility	\$25.00
Swimming pool piping	\$50.00
Trench drain	\$25.00
Tub/shower/shower pan	\$25.00
Urinal	\$25.00
Water closet	\$25.00
Water heater	\$25.00
Other – plumbing	\$25.00
Alternate potable water heating system	\$25.00
Interceptor/grease trap	\$25.00
Manholes	\$25.00
Roof drain (commercial)	\$25.00
Re-piping/retrofit water supply-residential	\$50.00
Residential or Commercial Plumbing Minimum Permit Fee	\$95.00
Medical Gas – fee based on installation costs and system equipment, including but not limited to inlets, outlets, Valuation	
\$1 - \$2,000	\$150.00
\$2,001 - \$25,000	\$150.00 for the first \$2,000 plus \$15.00 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 - \$100,000	\$495.00 for the first \$25,000 plus \$10 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 and above	\$1,245.00 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof
Residential Fire Suppression – Multipurpose/Continuous Loop System, fee includes plan review [See Structural Fee section for Standalone System]	
Square Footage of Area to be Covered	
0 – 2,000 sq ft	\$200.00
2,001 – 3,600 sq ft	\$250.00
3,601 - 7,200 sq ft	\$350.00
7,201 sq ft and greater	\$450.00
Other Plumbing Fees	
Plumbing Plan Review (when applicable) – commercial or residential	40% of commercial plumbing permit fee
Additional Plan Review (when applicable) – per hour	\$95.00/hour, minimum one hour
Reinspection – per each	\$95.00/each
Each additional inspection, above allowable – per each	\$95.00
MH Park Service Connect Sewer, Water & Storm (per space)	\$95.00
Inspections for which no fee is specifically indicated (as required) – per hour	\$95.00/hour, minimum one (1) hour
Inspection outside of normal business hours – per hour	\$95.00/hour, minimum 2 (two) hours + mileage

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Investigation fee - Plumbing	See Structural – Investigation Fees
Plan Review Fee	65% of permit fee
Administration Fees	
Technology Fee	3% of permit fee
CONFERENCE/MEETING ROOMS:	
<p>Meeting rooms rental policy: If the building is opened during non-operating hours, rental shall be subject to actual personnel cost required to open, staff, or close the building. Any use of the City's technology in Council Chambers or the Northwest Conference Room, whether during operating hours or non-operating hours, will be subject to actual personnel cost required to utilize the technology. Room rental shall be subject to City Manager approval with a two (2) hour minimum. *Restricted to governmental or educational institutions</p>	
*City Council Chambers (fee per hour with two (2) hour minimum)	\$15.00
*City Council Chambers (fee per day)	\$100.00
Computer Lab (fee per hour)	\$10.00
Computer Lab (fee per day)	\$75.00
Driftwood Library Meeting Room	
Commercial Groups (fee per hour)	\$30.00
Commercial Groups (fee per day)	\$200.00
Private Groups (fee per hour) - Meeting not open to public	\$10.00
Private Groups (fee per day) - Meeting not open to public	\$65.00
Northwest Conference Room (fee per hour)	\$10.00
Northwest Conference Room (fee per day)	\$75.00
Public Works Conference Room (fee per hour)	\$10.00
Public Works Conference Room (fee per day)	\$75.00
DRIFTWOOD PUBLIC LIBRARY:	
Administrative Fees:	
Failure to pick up Inter Library Loan (ILL) Materials	\$5.00
Flash Drives	Actual Cost
Headphones (Taken outside of the library)	Actual Cost
Internet Printing Fees (fee per page)	\$0.10
Photocopies (single sided)	\$0.10
Lost/Damaged Items:	
Lost/Damaged Items	Retail Replacement
Lost/Damaged packaging	\$5.00
Lost/Damaged Labels (fee per label)	\$1.00
Meeting Room Fees (Waived for non-profits):	
Commercial Groups (fee per hour)	\$30.00
Commercial Groups (fee per day)	\$200.00
Private Groups (fee per hour) - Meeting not open to public	\$10.00
Private Groups (fee per day) - Meeting not open to public	\$65.00
Out of District Card Fees:	
Annual	\$68.00
Six (6) Months	\$34.00
Three (3) Months	\$24.00
Overdue Fines:	
Maximum overdue fines per item	\$10.00
Interlibrary loan overdue fee	\$1.00/day
EXPLORE LINCOLN CITY:	
Renewal/Temporary Sales/Temporary Use of Annual Logo License	\$50.00
MUNICIPAL COURT:	
Administrative Fee	\$65.00

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Contract Payment Set-Up Fee	\$25.00
Suspension Fee	\$35.00
PARKS AND RECREATION - Community Center:	
All Access Pass - Daily/Drop-in	
All Access Youth (Ages 2-17)	\$3.25
All Access Regular Price	\$8.00
All Access w/ In-City Discount	\$6.00
All Access *Special Population Regular Price	\$6.50
All Access *Special Population w/ In-City Discount	\$4.25
*Includes Medicare, Medicaid & Veterans	
All Access Pass- Annual	
All Access Youth (Ages 2-17)	\$259.00
All Access Regular Price	\$517.00
All Access w/ In-City Discount	\$380.00
All Access *Special Population Regular Price	\$385.00
All Access *Special Population w/ In-City Discount	\$300.00
All Access Household Pass	\$1,099.00
All Access Household Pass w/ In-City Discount	\$817.00
*Includes Medicare, Medicaid & Veterans	
All Access Pass - Monthly	
All Access Youth (Ages 2-17)	\$33.00
All Access Youth (Ages 2-17) w/ Auto Pay Discount	\$25.00
All Access Regular Price	\$65.00
All Access w/ Auto Pay Discount	\$48.00
All Access w/ In-City Discount	\$48.00
All Access w/ In-City + Auto Pay Discounts	\$36.00
All Access *Special Population Regular Price	\$48.00
All Access *Special Population w/ Auto Pay Discount	\$37.00
All Access *Special Population w/ In-City Discount	\$38.00
All Access *Special Population w/ In-City + Auto Pay Discounts	\$29.00
All Access Household Pass	\$138.00
All Access Household Pass w/ Auto Pay Discount	\$104.00
All Access Household Pass w/ In-City Discount	\$103.00
All Access Household Pass w/ In-City Discount + Auto Pay Discounts	\$78.00
*Includes Medicare, Medicaid & Veterans	
5-Use Punch Passes	
5-Use Punch Pass	\$35.00
5-Use Punch Pass w/ In-City Discount	\$21.00
15-Use Punch Passes	
15-Use Punch Pass Youth (Ages 2-17)	\$43.00
15-Use Punch Pass	\$106.00
15-Use Punch Pass w/ In-City Discount	\$64.00
15-Use Punch Pass *Special Population	\$84.00
15-Use Punch Pass *Special Population w/ In-City Discount	\$54.00
*Includes Medicare, Medicaid & Veterans	
Medicaid/Medicare Programs	
Silver & Fit, Renew Active, Aaptiv Advantage, One Pass	Minimum of \$3.80/visit
Swim Lessons	
In-City	\$52.00
Outside City	\$65.00
Private - one (1) student	\$33.00
Private - two (2) students	\$52.50
Rec Kids (Price is Per Contact Hour):	

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Summer Camp Weekly In-City & Winter Break Camp	\$3.25
Summer Camp Weekly Outside City & Winter Break Camp	\$3.75
Annual School Year and No School Days In-City	\$3.25
Annual School Year and No School Days Outside City	\$3.75
Youth Sports	
In-City (Local Leagues)	\$55.00
Outside City (Local Leagues)	\$55.00
County Leagues	\$55.00
PARKS AND RECREATION - Center Permits for Exclusive Use of a Community Center Area: Day permit is now based on 8 hrs/day. Calculated on percentage of private rate, commercial is 150% and non-profit is 80%.	
Application Fee - Non refundable	
For permits for exclusive use of a Community Center area.	\$10.00
Concessions - Code requires 10% Gross sales or flat rate	
Interim Daily Rate (Not available for concessions exceeding 180 days)	\$50.00
Interim Monthly Rate (Not available for concessions exceeding 180 days)	\$1,000.00
Gymnasium - Subject to Availability	
Commercial Group - (per hour - two (2) hour minimum)	\$100.00
Commercial Group - (per day)	\$792.00
Non-Profit Group - (per hour - two (2) hour minimum)	\$54.00
Non-Profit Groups (Fee per day)	\$464.00
Private Group - (per hour - two (2) hour minimum)	\$67.00
Private Group - (per day)	\$536.00
Kitchen	
Deposit for cleaning only	\$60.00
Locker Rental	
Quarter Small	\$28.00
Quarter Large	\$33.50
Annual Small	\$85.25
Annual Large	\$113.50
Meeting Room - Large	
Non-Profit Group with Kitchen - (per hour - two (2) hour minimum)	\$28.00
Non-Profit Group without Kitchen - (per hour - two (2) hour minimum)	\$21.00
Private Group with Kitchen - (per hour - two (2) hour minimum)	\$36.00
Private Group without Kitchen - (per hour - two (2) hour minimum)	\$26.00
Commercial Group with Kitchen - (per hour - two (2) hour minimum)	\$54.00
Commercial Group without Kitchen - (per hour - two (2) hour minimum)	\$40.00
Meeting Room - Small	
Non-Profit Group - (per hour - two (2) hour minimum)	\$18.00
Private Group - (per hour - two (2) hour minimum)	\$22.00
Commercial Group - (per hour - two (2) hour minimum)	\$33.00
Refundable deposit for rental with more than 50 participants	\$54.00
**Meeting room policy - if the building is opened during non-operating hours, rental shall be subject to actual personnel costs required to open, staff, and close the building. Room rental shall be subject to a two-hour minimum.	
Pool Rental	
Private Group - First 25 Swimmers - (per hour - two (2) hour minimum)	\$91.00
Private Group - each additional 25 Swimmers - (per hour - two (2) hour)	\$25.00
Private School - Pool Time - (per hour - two (2) hour minimum)	\$25.00

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Private School - For Guard or Instructor - (per hour - two (2) hour minimum)	\$41.00
Lincoln County School District - Pool	Free
Lincoln County School District - For Guard or Instructor - (per hour - two (2))	\$41.00
Rock Climbing	
In-City - (per hour - two (2) minimum)	\$41.00
Outside City - (per hour - two (2) minimum)	\$50.00
PARKS AND RECREATION - Park Permits for Exclusive Use of a Public Park Area: Day permit is now based on 8 hrs/day. Calculated on percentage of private rate, commercial is 150% and non-profit is 80%.	
Note - Cleanup fee to be billed at time and materials for groups not leaving facilities in a clean condition.	
Application Fee - Non refundable	
For permits for exclusive use of a Public Park area	\$10.00
Community Center - Outdoor Basketball Court w/ picnic tables	
(per hour - two (2) hour minimum)	\$19.00
Concessions - Code requires 10% Gross sales or Flat Rate	
Interim Daily Rate	\$50.00
(Not available for concessions exceeding 180 days)	
Interim Monthly Rate	\$1,000.00
(Not available for concessions exceeding 180 days)	
Dorchester Park - Picnic Shelter	
Non-profit Group - (per hour - two (2) hour minimum)	\$15.00
Non-profit Group - (per day)	\$120.00
Private Group - (per hour - two (2) hour minimum)	\$19.00
Private Group - (per day)	\$152.00
Commercial Group - (per hour - two (2) hour minimum)	\$29.00
Commercial Group - (per day)	\$232.00
Dorchester Park - Multi-sports Courts	
Per Court: Non-profit Group - (per hour - two (2) hour minimum)	\$15.00
Per Court: Non-profit Group - (per day)	\$120.00
Per Court: Private Group - (per hour - two (2) hour minimum)	\$27.00
Per Court: Private Group - (per day)	\$216.00
Per Court: Commercial Group - (per hour - two (2) hour minimum)	\$40.50
Per Court: Commercial Group - (per day)	\$280.00
Josephine Young Memorial Park - Picnic Tables - per Table	
Non-profit Group - (per hour - two (2) hour minimum)	\$15.00
Non-profit Group - (per day)	\$120.00
Private Group - (per hour - two (2) hour minimum)	\$19.00
Private Group - (per day)	\$152.00
Commercial Group - (per hour - two (2) hour minimum)	\$29.00
Commercial Group - (per day)	\$232.00
Kirtsis Park - Fields	
Individual Fields Non-Profit Group - (per hour - two (2) hour minimum)	\$47.00
Individual Fields Non-Profit Group - (per day)	\$416.00
Individual Fields Private Group - (per hour - two (2) hour minimum)	\$59.00
Individual Fields Private Group - (per day)	\$472.00
Individual Fields Commercial Group - (per hour - two (2) hour minimum)	\$88.50
Individual Fields Commercial Group - (per day)	\$708.00
Light Use fee at Kirtsis Park - (per night)	\$38.00
Nelscott Deck (Scott Plaza)	
Non-profit Group - (per hour - two (2) hour minimum)	\$17.00
Non-profit Group - (per day)	\$136.00
Private Group - (per hour - two (2) hour minimum)	\$21.00
Private Group - (per day)	\$168.00

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Commercial Group - (per hour - two (2) hour minimum)	\$32.00
Commercial Group - (per day)	\$256.00
Regatta Park - Picnic Shelter	
Non-profit Group - (per hour - two (2) hour minimum)	\$15.00
Non-profit Group - (per day)	\$120.00
Private Group - (per hour - two (2) hour minimum)	\$19.00
Private Group - (per day)	\$152.00
Commercial Group - (per hour - two (2) hour minimum)	\$29.00
Commercial Group - (per day)	\$232.00
Regatta Park - Stage	
Non-profit Group - (per hour - two (2) hour minimum)	\$36.00
Non-profit Group - (per day)	\$208.00
Private Group - (per hour - two (2) hour minimum)	\$45.00
Private Group - (per day)	\$360.00
Commercial Group - (per hour - two (2) hour minimum)	\$68.00
Commercial Group - (per day)	\$544.00
Sandpoint Park - Picnic Tables - per Table	
Non-profit Group - (per hour - two (2) hour minimum)	\$15.00
Non-profit Group - (per day)	\$120.00
Private Group - (per hour - two (2) hour minimum)	\$19.00
Private Group - (per day)	\$152.00
Commercial Group - (per hour - two (2) hour minimum)	\$29.00
Commercial Group - (per day)	\$232.00
Siletz Bay - Picnic Tables - per Table	
Non-profit Group - (per hour - two (2) hour minimum)	\$15.00
Non-profit Group - (per day)	\$120.00
Private Group - (per hour - two (2) hour minimum)	\$19.00
Private Group - (per day)	\$152.00
Commercial Group - (per hour - two (2) hour minimum)	\$29.00
Commercial Group - (per day)	\$232.00
Skate Park	
Non-profit Group - (per hour - two (2) hour minimum)	\$42.00
Non-profit Group - (per day)	\$333.00
Private Group - (per hour - two (2) hour minimum)	\$52.00
Private Group - (per day)	\$416.00
Commercial Group - (per hour - two (2) hour minimum)	\$78.00
Commercial Group - (per day)	\$624.00
Schooner Creek Discovery Park	
Individual Fields Non-Profit Group - (per hour - two (2) hour minimum)	\$47.00
Individual Fields Non-Profit Group (per day)	\$378.00
Individual Fields Private Group - (per hour - two (2) hour minimum)	\$59.00
Individual Fields Private Group (per day)	\$472.00
Individual Fields Commercial Group - (per hour - two (2) hour minimum)	\$88.50
Individual Fields Commercial Group (per day)	\$708.00
Taft Waterfront Park - SW 51st Street - Picnic Shelter	
Non-profit Group - (per hour - two (2) hour minimum)	\$36.00
Non-profit Group - (per day)	\$208.00
Private Group - (per hour - two (2) hour minimum)	\$45.00
Private Group - (per day)	\$360.00
Commercial Group - (per hour - two (2) hour minimum)	\$68.00
Commercial Group - (per day)	\$544.00
Wecoma Park - Picnic Tables - per Table	
Non-profit Group - (per hour - two (2) hour minimum)	\$15.00
Non-profit Group - (per day)	\$120.00
Private Group - (per hour - two (2) hour minimum)	\$19.00

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Private Group - (per day)	\$152.00
Commercial Group - (per hour - two (2) hour minimum)	\$29.00
Commercial Group - (per day)	\$232.00
PLANNING AND COMMUNITY DEVELOPMENT:	
Adjustment- Design Standard	\$150.00
Administrative Adjustment (AA)	\$400.00
Agreement to Delay Landscaping Installation	\$150.00
Annexation	\$1,000.00
Appeals	\$250.00
Bed & Breakfast Application	\$50.00
Comprehensive Plan Map Amendment	\$2,500.00
Conditional Use Permit (CUP)	\$900.00
Development Review	\$1,000.00
Director's Interpretation	\$500.00
Floodplain Development Permit	\$250.00
Geologic Hazard Report/Beach Protective Structure Review	\$500.00
Land Use Compatibility Statement (LUCS)/Zoning Confirmation	\$50.00
Miscellaneous (Describe):	Varies
Mobile Food Unit Land Use Review	\$150.00
Modification of Approved Type II Application	\$250.00
Modification of Approved Type III Application	\$600.00
Natural Resource Development Review	\$500.00
Natural Resource Development Variance	\$900.00
Nonconforming Determination	\$350.00
Nonconforming Restoration Type II	\$350.00
Nonconforming Restoration Type III	\$800.00
Partition	\$350.00
Planned Unit Final Master Plan	\$1,000.00
Planned Unit Preliminary Master Plan	\$2,000.00
Planning Re-inspection (per re-inspection)	\$50.00
Planning Review for Building Permits	\$300.00
Pre-Application Conference	\$250.00
Property Line Adjustment (PLA)	\$350.00
Right-of-Way Vacation	\$1000 plus costs (publishing, postage, and recording)
Statutory Development Agreement	\$1,500.00
Subdivision Final Plat	\$500.00
Subdivision Preliminary Plat	\$1,000.00
Time Extension Application	\$150.00
Tree Removal Permit Application	\$50.00
Text Amendment	\$1,500.00
Urban Growth Boundary (UGB) Amendment	\$2,500.00
Short-Term Rental (STR) Accessory to Unlimited	\$300.00
Short-Term Rental (STR) Land Use Review	\$590.00
Short-Term Rental (STR) Unit Re-inspection	\$100.00
Variance	\$900.00
Verbatim Written Transcript	\$500.00
Zoning Change (ZC)	\$2,500.00
Zoning Sign Permit	\$100.00
POLICE DEPARTMENT - ADMINISTRATIVE	
Code Enforcement Fees/Assessments	10% of fine
Copies of Police Reports/Video:	

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First 5 pages	\$15.00
Each additional page	\$0.30
CD's and DVD's	\$15.00
Video Redaction (per 10 minutes)	\$98.00
Actual cost or the stated fee is determined by multiplying the loaded hourly rate of the involved city employee by the time spent making public records available, including costs for summarizing, compiling or tailoring the public records, either in organization or media, to meet the request. In addition, attorney time reviewing and redacting materials will be included.	
Fingerprinting:	
Children (free as public service)	Free
First Two Cards	\$30.00
Each Additional Card	\$5.00
Impound Fee	\$100.00
CAD Incident Response Reports	\$10.00
PUBLIC WORKS - ADMINISTRATIVE:	
***PLEASE NOTE THAT WATER, SEWER, PARK AND TRANSPORTATION FEE SYSTEM DEVELOPMENT CHARGES ARE ADJUSTED ANNUALLY ON JANUARY 1 ACCORDING TO ENR CONSTRUCTION COST INDEX	
ADVANCED FINANCE DISTRICT:	
Application Fee for 1-14 benefited properties	\$250.00
Application Fee for 15 or more benefiting properties	\$750.00
Application Processing Fee	\$100.00
ADMINISTRATIVE FEES:	
Account Change Fee	\$25.00
After Hours Fee	\$50.00
Delinquent Notice - Door Hanger	\$25.00
Disconnection Fee - (Turn-Off Services)	\$50.00
Erosion Control Kit	\$165.00
Fire Hydrant Meter Deposit	\$1,000.00
Fire Hydrant Meter Install	\$55.00
Fire Hydrant Relocation	\$3,125.00
Grease Trap Ordinance (Non-Compliance)	25% of total wastewater, & wastewater commodity charges
* Illegal Connection - (Turn-On of Services)	\$50.00
Inspection Fee - Sewer (Includes staff time, vehicle use &	\$100.00
Meter Read	No fee
Meter Test (Customer Request)	\$35.00
Meter Test - (Inaccurate Meter)	No fee
Re-establishing Water After Hours - After City Hall Work Hours	\$50.00
Septage Handling Fee - Per Gallon	\$0.15
Street Cut Fee (Since Street Improvement)	\$500.00 for 1st year
	\$400.00 for 2nd year
	\$300.00 for 3rd year
	\$200.00 for 4th year
	\$100.00 for 5th year
* Illegal conduct will be documented and referred for prosecution. See e.g. ORS 164.365 Criminal Mischief in the First Degree. Fee is not a civil compromise.	
BELLHAVEN FEES:	
Bellhaven Fees	\$1,209.00
GIS FEES:	
CD of City Mapping Data	\$150.00

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Mapping (Including paper and plotter cost)	\$100.00/hr.
INSTALLATION FEE (City):	
Meter and service line	\$2,992.00
Meter only	\$200.00
Residential Irrigation Meter	\$721.66
PUBLIC WORKS PERMIT - RIGHT-OF-WAY:	
Plan Review & Inspection Fee - SFR/Duplex (minimum) (Includes staff time, vehicle use and administrative costs)	\$721.65
Additional Revisions (Beyond 2)	\$200.00
Additional Inspections (Beyond 2)	\$100.00
SYSTEM DEVELOPMENT CHARGES (Revised Every January 1):	
Multi-Family Dwelling and Lodging Facilities That Share:	
A Single Meter:	
Lodging Water	\$1,967.00 x # of units
Lodging Sewer	\$3,637.00 x # of units
Multi-Family Dwellings Water	\$1,889.00 x # of units
Multi-Family Dwellings Sewer	\$3487.00 x # of units
Residential:	
3/4" Meter - Water	\$3,987.00
3/4" Meter - Sewer	\$7,367.00
1" Meter - Water	\$6,641.00
1" Meter - Sewer	\$12,276.00
1.5" Meter - Water	\$13,205.00
1.5" Meter - Sewer	\$24,549.00
2" Meter - Water	\$21,248.00
2" Meter - Sewer	\$39,279.00
Parks & Recreation System Charge	
Per Unit - Effective 09/12/94, Res. 94-28	\$2,685.00
TRAFFIC IMPACT FEES - North End	
Villages at Cascade Head and Lincoln Palisades 1, 2, and 3	\$5,681.00
TRANSPORTATION (Revised Every January 1):	
Per Unit	\$933.00
STORMWATER	
Per square foot of impervious surface	\$0.04
SOCIAL GAMING PERMIT FEES	
Application Fee - Initial	\$200.00
Application Fee - Annual Renewal	\$200.00
Criminal Background Check Fee	\$25.00
Fingerprinting Fee	\$15.00
UTILITY BILLING FEES	
Water and Sewer Rates Effective August 15th Billing- Monthly Base Charge	
In-City Water	
5/8 Single Family	\$29.03
5/8 Other	\$27.76
1"	\$51.23
1.5"	\$98.16
2"	\$168.53
3"	\$332.73
4"	\$590.81
6"	\$1,177.52
8"	\$1,954.53
In-City Sewer	
5/8 Single Family	\$40.20

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5/8 Other	\$40.20
1"	\$64.79
1.5"	\$114.07
2"	\$187.87
3"	\$360.17
4"	\$631.04
6"	\$1,246.43
Outside City Water	
5/8 Single Family	\$61.54
5/8 Other	\$58.85
1"	\$108.61
1.5"	\$208.10
2"	\$357.28
Outside City Sewer	
5/8 Single Family	\$85.22
5/8 Other	\$85.22
1"	\$137.35
1.5"	\$241.83
2"	\$398.28
Usage Charge Per 100 Cubic Feet (748 gallons)	
In-City Water	
Residential non-peak months*	\$4.35
Residential -peak months**	\$4.84
Commercial non-peak months	\$4.35
Commercial -peak months**	\$4.80
In-City Sewer	
Residential non-peak months*	\$6.67
Residential -peak months**	\$6.67
Commercial non-peak months	\$6.67
Commercial -peak months**	\$6.67
Outside City Water	
Residential non-peak months*	\$9.22
Residential -peak months**	\$10.26
Commercial non-peak months	\$9.22
Commercial -peak months**	\$10.18
Outside City Sewer	
Residential non-peak months*	\$14.14
Residential -peak months**	\$14.14
Commercial non-peak months	\$14.14
Commercial -peak months**	\$14.14
Fire Standby charge	10% of Base Charge based on standby meter size
Schooner Creek Surcharge	\$28.70
* Residential minimum allowed consumption per each dwelling unit designed for occupancy by one family shall be allowed 400	
** Peak months are the months where the majority of the consumption occurs during the months of July, August and	
DISCOUNT FOR DIGITAL BILLING AND PAYMENT	

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