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**Resolution No. 2025-06**

A Resolution of the City of Lincoln City Creating a Charter Review Committee

Whereas, the City Charter for the City of Lincoln City is the equivalent to the constitution for the City; and

Whereas, amendments to a city charter must be approved by voters; and

Whereas, the voters of Lincoln City adopted the current City Charter January 1, 1989.; and

Whereas, the City Council desires to establish a City Charter Review Committee to evaluate the existing City Charter and to determine if the charter should be updated or changed; and

Whereas, the City Council of Lincoln City desires to establish a charter review committee to assist the City Council in the evaluation and preparation of the City’s charter and assist the City in its efforts to educate the community about the process and purpose of the Charter.

The City of Lincoln City Resolves as follows:

Section 1: A City Charter Review Committee is hereby established for the purpose of advising the City Council on proposed changes to the City Charter and the possible referral of said changes to City voters at a future 2026 election.

Section 2. The Committee may consist of up to seven (7) members appointed by the City Council. The committee will be comprised of the following members: three (3) City Council Members one from each ward, three (3) citizens who are residents of the City, one from each ward, and one (1) member from either the Budget Committee or the Planning Commission.

Section 3. The Committee is an official public body governed by Oregon Public Meeting Law and other applicable statutes. Meetings shall be publicly noticed and minutes shall be kept of all committee meetings in accordance with applicable law.

Section 4. If the Committee determines changes to the City Charter are warranted, it shall recommend draft amendments to the existing charter for review by the City Council to

1 place on the ballot for the voters of Lincoln City.

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3 Section 5. The Committee shall be subject to, and shall follow, to the greatest extent  
4 feasible, the attached document, Exhibit A, entitled "Expectations of the Charter Review  
5 Committee".

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7 Section 6. The Committee shall terminate at the time charter amendments are voted on  
8 by the people of Lincoln City, unless the Committee determines changes are not  
9 warranted. In such case, the Committee shall terminate when it makes such report to the  
10 City Council.

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12 Section 7. Removal, declaration of vacancy, and replacement of Members. Charter Review  
13 Committee Members serve at the pleasure of the Council and may be removed by a  
14 Council by majority vote with or without cause. Council members who serve on the  
15 Charter Review Committee may vote to remove a Charter Review Committee Member.  
16 Upon removal, the Council shall declare the Committee Vacancy and appoint a  
17 replacement prioritizing ward residency. Upon appointment, the replacement Charter  
18 Review Committee Member may receive a briefing of the Committee's work up to the  
19 time of the replacement's appointment but shall not reopen and edit work that has  
20 already been completed by the Committee without consent of a quorum of the  
21 Committee.

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23 Section 8: The recitals/findings contained in the Whereas Clauses of this resolution,  
24 together with Exhibit A, as well as the competent substantial evidence in the whole  
25 record of this proceeding are incorporated into this section by reference as if fully set  
26 forth herein, and are adopted in support of this action.

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28 Section 9: Resolution Effective Date is the date of its approval.

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31 Passed and Approved by the City Council of the City of Lincoln City this 28<sup>th</sup> day of April  
32 2025.

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36 Susan Wahlke, Mayor

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39 Attest:  
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2 Jamie Young, City Recorder

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6 Approved as to form:

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9 David Robinson, City Attorney

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